

WILMORE UNITED METHODIST CHURCH

Job Description for the Position of:

Youth Leader

Reporting Relationship:

The Youth Leader reports directly to the Pastor and is accountable to the Pastor and the Staff-Parish Relations Committee.

Job Definition:

The Youth Leader is the point person for ministry activities for students in grade 7 to 12. He/she will lead the Youth Ministry Team (YMT) to develop, organize and oversee the youth ministry of WUMC. This person will be committed to establishing and nurturing relationships with students.

Weekly Expectations: *Average of 18-20 hours*

Essential Functions:

- Work with the Pastor to align the youth ministry with the rest of the ministries of the church.
- Be proactive in reaching out to the youth of our community by being present at youth extracurricular activities.
- Lead the Youth Ministry Team (YMT) that meets at minimum twice per month and is composed of both adults and students in order to...
 - ...Develop an annual plan for youth ministry and a corresponding operating budget.
 - ...Prepare for, build a team to carry out, and evaluate our weekly youth ministry activities.
 - ...Plan youth events throughout the year to include events and trips that are invitational to connect with new youth and formational the help our students grow deeper in their faith.
 - ...Develop and host regular fund raising events for the purpose of enabling youth to participate in events. Oversee individual youth fundraising accounts
- Conduct two youth-led worship services per year.
- Recruit, train, equip, and coordinate volunteer ministers to...
 - ...Meet the needs of our weekly youth ministries, including Sunday School, SNL, and Mid-Week Youth.
 - ...Lead and chaperone events and trips throughout the year.
- Establish regular communication with the youth via face-to-face, social media, and phone conversations to develop authentic relationships.
- Working with volunteer ministers, develop, maintain and oversee regular, effective communication with volunteers and parents.
- Work with mentored ministry interns to help them experience serving in youth ministry.
- Establish and maintain a database of youth contact information, birthdays, activities, and any other pertinent information to effective youth ministry.
- Develop practices of volunteer appreciation to include sending notes, one-on-one meetings, and regular appreciation events.

Other Duties as assigned